

At Settlers Farm Campus, Chromebooks, computers, iPads, network, and internet services are used to enhance teaching and learning. This agreement describes the acceptable use of these digital learning tools at our school.

Leadership and IT Personnel will:-

- 1. Assign the role and responsibility for and monitoring filtering mechanisms of internet sites and ensure that internet searches and e-mail usage are regularly reviewed for inappropriate searches and language.**
- 2. Ensure that all parents/caregivers are made aware of the Acceptable Use Agreement, by making this document accessible and visible.**
- 3. Deal with inappropriate use of internet and computer technologies.**

Parents / caregivers will:

- 1. Use campus grievance procedures to bring any concerns regarding the use of ICT's to the attention of relevant staff.**

Students Will:

- 1. Use and carry devices safely at all times. Failure to safely use devices or any deliberate damage may result in students being charged for repair or replacement.**
- 2. Report any damage or problems to a staff member immediately.**
- 3. Only use provided email addresses and accounts for school related purposes.**
- 4. Use the internet and applications safely and only for work related purposes. No social media or games (unless instructed).**
- 5. Respect network privacy and rights of others.**
- 6. Be cyber safety aware by not sharing personal details or full names in Google Drive or online, and respect each other as they would face to face.**
- 7. Abide by copyright laws by acknowledging sources when using information, images etc. from the internet.**

In the case of a student breaking the user agreement, staff will make a decision about appropriate restrictions of technology using the following flowchart.

